

Your Company Name













Yearly Absence Planner



'Admin' > Hardaker, Ryan (62) : Sun 01/02/09 to Thu 31/12/09 Paye/0075

Month	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
February 2009		1.00	1.00																	1.00			1.00	0.50							
March 2009						0.50																									
April 2009										0.00			0.00													0.00					
May 2009	0.00			0.00	0.00															0.00				0.00	1.00	1.00	1.00	1.00			
June 2009	1.00	1.00	1.00	1.00	1.00			1.00																							
July 2009		0.00	0.00				1.00	1.00					0.00							0.00						1.00					
August 2009			0.00							0.00							0.00														0.00
September 2009																					0.00						0.00				
October 2009	0.00																														
November 2009													0.00																		
December 2009																								1.00	0.00			0.00	1.00	1.00	1.00

Absence Key

Description	Colour	Paid	Business	Deduct
Authorised Absence - Paid		Yes	No	-
Authorised Absence - Unpaid		No	No	-
Business		Yes	Yes	-
Dentist		Yes	No	-
Doctors		Yes	No	-
Holiday Full Day Paid		Yes	No	1.00
Holiday Half Day Paid		Yes	No	0.50
Hospital		Yes	No	-
Hospital unpaid		Yes	No	-
Paternity		Yes	No	-
Sickness (Paid)		Yes	No	1.00
Sickness (Unpaid)		No	No	-